

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

JULY 12, 2013

REGULAR MEETING 7:00 AM
CATHERINE D. MILLIGAN COMMUNITY ROOM

CALL TO ORDER

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

PLEDGE OF ALLEGIANCE

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Ashley Emig, District, School Psychologist
(effective at the end of the 2012-2013 school year; for personal reasons)
- b. Denise Hayes, North, Assistant Principal
(effective July 31, 2013; to accept another position within the district)
- c. David Helms, Senior High, Principal
(effective at the end of the day on July 3, 2013; for personal reasons)
- d. Erika Klaber, Intermediate, Music, 60%
(effective at the end of the 2012-2013 school year; for personal reasons)
- e. Jacob Krause, Middle, Athletic Director
(effective for the 2013-14 school year; to accept another position within the district)
- f. Ken Meibers, Senior High, Science
(effective at the end of the 2012-2013 school year; for personal reasons)
- g. Jared Nissen, Middle, Assistant Athletic Director
(effective for the 2013-14 school year, to accept another position within the district)
- h. Adam Reed, Senior High, Social Studies and Senior High Varsity Baseball Coach
(effective at the end of the 2012-2013 school year; for personal reasons)

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- i. Billy Smith, District, Assistant Superintendent for Business
(effective July 31, 2013; to accept another position within the district)
 - j. Diane Stacy, North, Principal
(effective August 1, 2013; for personal reasons)
 - k. Elizabeth Toerner, Freshman, English
(effective at the end of the 2012-2013 school year; for personal reasons)
 - l. Chris Trentman, Senior High, Assistant Principal
(effective at the end of the day on July 14, 2013; for personal reasons)
 - m. Adam Ward, Freshman, Social Studies
(effective at the end of the 2012-2013 school year; for personal reasons)
 - n. Sara Wissman, Senior High, Intervention Specialist
(effective at the end of the 2012-2013 school year; for personal reasons)
 - o. Sarah Young, Senior High, Math
(effective at the end of the 2012-2013 school year; for personal reasons)
2. Employment
- a. Katlyn Callahan, Intermediate, 6th grade Math
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - b. Allison Collins, Intermediate, 5th grade Language Arts
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - c. Gina Cooper, Intermediate, 6th grade Science
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - d. Lanita Drake, Middle, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - e. Logan Estes, South Elementary, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - f. Lauren Harmon, High School/Freshman, Art
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)

- g. Amanda Harnist, Senior High, Science/Chemistry
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
- h. Denise Hayes, North, Principal
(recommended for a new three-year administrative contract effective August 1, 2013 through June 30, 2016, for 213 days, on the certificated administrative salary range 2, for a replacement position)
- i. Landon Johnson, Freshman, Science
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
- j. Cheryl Lykins, District, School Psychologist
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 2, 2013; for a replacement position)
- k. Nicole Ruter, Intermediate, 5th grade Science
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
- l. Jennifer Sheehy, District, Speech Language Pathologist, 50%
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
- m. Billy Smith, Senior High, Principal
(recommended for a new three-year administrative contract effective August 1, 2013 through June 30, 2016, for 228 days, on the certificated administrative salary range 3, for a replacement position)
- n. Robin Troy, District, School Psychologist, 80%
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 2, 2013; for a replacement position)
- o. Extracurriculars 2013-14

Senior High

Jason Krause, Head Football Coach

Middle

Jacob Krause, Middle, Assistant Athletic Director

Jared Nissen, Middle, Athletic Director

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Julie Abner, Middle, Clerk III
(effective the end of the day July 24, 2013; for personal reasons)
- b. Mona Bowling, East, Educational Assistant
(effective July 31, 2013; for retirement purposes)

2. Employment

- a. George Jackson, North, Custodian
(effective July 15, 2013; for a replacement position)
- b. Marie Morris, South, Clerk IV
(effective August 1, 2013; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

1. Revision to the 2013-14 school calendar – Roger Martin
2. Job descriptions for extracurricular positions – Roger Martin
3. Hunger Free Kids Act – Billy Smith

D. Other Items for Board Action

1. Recommend approval of the following course of study revisions:
 - English Language Arts (ELA)
 - Math
 - Social Studies

- 2. Recommend approval of the following extracurricular positions:
 - Marching Band Auxiliary Unit, Senior High, additional position on Schedule V
 - INTERalliance Club Advisor, Senior High, new position on Schedule I
 - JV Cheer Coach, Football, Senior High, additional position on Schedule IV
 - JV Cheer Coach, Basketball, Senior High, additional position on Schedule IV

- 3. Recommend approval of the following resolution to amend the current retirement pickup percentage for the High School Principal:

Be it resolved, effective August 1, 2013, the Fairfield Board of Education agrees to “pick up” the total amount of employee contributions required by Section 3307.26 of the Ohio Revised Code to be contributed by Administrator-High School Principal to STRS Ohio. Fairfield Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Fairfield Board of Education in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

The employee may not opt out of the “picked-up” contributions or elect to receive the contributed amounts directly instead of having them picked up by the Fairfield Board of Education and paid to STRS Ohio.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

- 4. Recommend approval of a contract for \$75,000 with the Butler County Educational Service Center effective August 15, 2013 through August 14, 2014, to partially fund the Butler County Success Program.
(This contract allows the BCESC and the district to collaborate in providing three Community School Liaisons to serve students who are TANF [Temporary Assistance to Needy Families] eligible.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

5. Recommend approval of a resolution declaring the necessity of levying an additional tax in excess of the ten-mill limitation to pay for general permanent improvements, issuing bonds and levying a tax to pay debt service on such bonds, and submitting the question of such tax levies and bonds to the electors of the school district, and requesting the county auditor to certify matters in connection therewith.

WHEREAS, this School District intends to participate in the Ohio School Facilities Commission's Classroom Facilities Assistance Program (the "Program"); and

WHEREAS, this Board of Education (hereinafter called "Board of Education") of the Fairfield City School District (the "School District") has qualified under Section 3318.034 (division of School District classroom needs into segments) to receive assistance from the State of Ohio, under Section 3318.01 to Section 3318.20, inclusive, of the Ohio Revised Code (the "Classroom Facilities Act") by virtue of the Program; and

WHEREAS, the Ohio School Facilities Commission (the "Commission") has determined the amount of the State's portion of the cost of such classroom facilities; and

WHEREAS, the provisions of said Program require, in order for the School District to be eligible for State assistance, that the School District's portion of the basic project cost for the segment ("Basic Project Cost") shall be an amount equal to the School District's required percentage of Basic Project Cost for the segment as determined pursuant to Section 3318.01 of the Ohio Revised Code (the "Required Percentage of Project Costs"); and

WHEREAS, the School District's Required Percentage of the Basic Project Costs stated in dollars is \$54,108,814; and

WHEREAS, it is estimated that total project costs for the segment (State and Local share) will be \$73,120,019 and it will be necessary for this Board of Education to issue approximately \$61,358,814 of bonds (the "Bonds"), which is an amount not less than the share of the School District's portion of Basic Project Costs for the segment (\$54,108,814), and the cost of site acquisition and other improvements to school facilities comprised of locally funded initiatives for the project (\$7,250,000); and

WHEREAS, this board of education hereby determines that the amount of taxes that can be raised within the ten-mill limitation imposed by Section 2 of Article XII of the Constitution of and laws of the State of Ohio (the "ten-mill limitation") will be insufficient to provide an adequate amount for the present and future requirements of this school district; and

WHEREAS, pursuant to Section 5705.218 of the Ohio Revised Code (the "Act"), this board of education hereby declares:

(a) that it is necessary to levy an additional tax in excess of the ten-mill limitation for the purpose of providing funds for the acquisition, construction, enlargement, renovation, and financing of permanent improvements (the "Permanent Improvement Levy"), at the rate not exceeding five-tenths (0.50) mills for each one dollar (\$1.00) of evaluation, which amounts to five cents (\$0.05) for each one hundred dollars (\$100.00) of valuation for a continuing period of time, beginning tax year 2013, collection year 2014, and to submit the question of the Permanent Improvement Levy to the electors of this school district; and

(b) the necessity of issuing bonds of this board of education in the amount of \$61,358,814 (the "Bonds") for the purpose described herein, and levying an annual direct tax on all of the taxable property in this school district outside of the ten-mill limitation to pay the interest on and to retire the Bonds and any anticipatory securities (the "Bond Issue Levy"), and to submit the question of issuing the Bonds and levying the Bond Issue Levy to the electors of this school district;

all at the election to be held on November 5, 2013 as a single ballot question pursuant to the authority of the Act; and

WHEREAS, in compliance with the Act, this board of education desires to adopt a resolution declaring the necessity of the Permanent Improvement Levy, the issuance of the Bonds, the Bond Issue Levy, and such election;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District (hereinafter called the "Board of Education"), County of Butler, Ohio, at least two-thirds of all its members concurring:

SECTION 1. That it is necessary that an additional tax be levied in excess of the ten-mill limitation for the purpose of providing funds for the acquisition, construction, enlargement, renovation, and financing of permanent improvements, being the Permanent Improvement Levy described in the Preamble hereto, at a rate not exceeding five-tenths (0.50) mills for each one dollar (\$1.00) of valuation, which amounts to five cents (\$0.05) for each one hundred dollars (\$100.00) of valuation, for a continuing period of time. If approved by the electors, the Permanent Improvement Levy shall first be placed upon the 2013 tax list and duplicate, for first collection in calendar year 2014.

SECTION 2. That it is necessary to issue bonds of this Board of Education, being the Bonds described in the Preamble hereto, in the principal amount of \$61,358,814 for the purpose of paying the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and other improvements, renovations and additions to school facilities, site acquisition and providing equipment, furnishings and site improvements therefor. The Bonds shall be dated approximately March 1, 2014, shall bear interest at the rate now estimated at four percent (4.00%) per annum, and shall mature in substantially equal annual or semiannual installments over a period not exceeding thirty-eight (38) years after their issuance. It is anticipated that notes in anticipation of the Bonds may be issued and dated approximately December 1, 2013.

SECTION 3. That it is necessary that there shall be annually levied on all of the taxable property in this school district, a direct tax outside the ten-mill limitation, being the Bond Issue Levy described in the Preamble hereto, to pay the interest on and to retire the Bonds and any anticipatory securities. If approved by the electors, the Bond Issue Levy shall be first levied in 2013, and first due in calendar year 2014.

SECTION 4. That the question of levying the Permanent Improvement Levy, issuing the Bonds and levying the Bond Issue Levy shall be submitted to the electors of this school district as a single ballot question at the election to be held on the November 5, 2013, pursuant to the Act.

SECTION 5. That the county auditor is hereby requested (i) pursuant to Section 5705.03 of the Ohio Revised Code, to certify to this Board of Education the total current tax valuation of this school district and the dollar amount of revenue that would be generated by the number of mills specified for the Permanent Improvement Levy in Section 1 hereof, and (ii) pursuant to division (A) of the Act, promptly estimate and certify to the Board of Education the average annual property tax rate required throughout the stated maturity of the Bonds to pay debt charges on the Bonds, in the same manner as under division (C) of Section 133.18 of the Ohio Revised Code. The Treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the county auditor at the earliest possible time so that such county auditor may certify such matters in accordance with such requests.

SECTION 6. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 7. That this resolution shall take effect immediately upon its adoption.

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

TREASURER'S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:
June 27, 2013 – Regular Meeting
- B. Recommend approval of the financial reports for the month of June 2013.
- C. Recommend approval of the 2013-2014 Amended Appropriations Resolution.
- D. Recommend approval of the following fund-to-fund advances:

\$30,046.95

From: 001 - 9059 Summer School
To: 001 - 0000 General Fund
Purpose: Return of FY2013 year-end advance.

\$11,038.90

From: 200 - 950H Annual-Senior High
To: 001 - 0000 General Fund
Purpose: Return of FY2013 year-end advance.

\$136,972.63

From: 300 - 950H Athletics-Senior High
To: 001 - 0000 General Fund
Purpose: Return of FY2013 year-end advance.

\$4,961.47

From: 300 - 950R Royal 8 Tournament – Senior High Athletics
To: 001 - 0000 General Fund
Purpose: Return of FY2013 year-end advance.

\$958.25

From: 300 - 950S Softball Tournament – Senior High Athletics
To: 001 - 0000 General Fund
Purpose: Return of FY2013 year-end advance.

\$1,348.28

From: 300 - 950W Wrestling Tournament – Senior High Athletics
To: 001 - 0000 General Fund
Purpose: Return of FY2013 year-end advance.

\$52.57

From: 300 - 951B Boys Basketball Tournament – Senior High Athletics
To: 001 - 0000 General Fund
Purpose: Return of FY2013 year-end advance.

\$232.76

From: 300 - 952B Baseball Tournament – Senior High Athletics

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$2,288.35

From: 499 – 9013 School Psych Intern Grant FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$39,093.01

From: 506 - 9013 Race to the Top FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$84,854.06

From: 516 - 9013 IDEA Part B FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$577.08

From: 536 - 9013 Title I Sub A FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$60,109.55

From: 551 - 9013 Title III LEP FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$44.81

From: 551 - 9113 Title III Immigrant FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$243,158.46

From: 572 - 9013 Title I FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$9,793.50

From: 572 - 9113 Title I Neglected FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$2,153.54

From: 587 - 9013 Early Childhood Special Ed FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$35,852.28

From: 590 - 9013 Title II-A FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

\$4,164.89

From: 599 - 9213 Coalition-Safe/Drug Free Fairfield FY13

To: 001 - 0000 General Fund

Purpose: Return of FY2013 year-end advance.

E. Recommend approval of the following donations:

1. A donation of \$1785 from Fairfield Intermediate School PTC to Fairfield Intermediate School for OAA testing snacks and Fun and Field Day snacks.
2. A donation of \$300 from Joyce Vidic to Fairfield East Elementary School to be used for classroom materials.

Total donations for 2013: \$70,078.00

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

A. Butler Tech – Dan Murray

B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

Thursday, July 18 – Fairfield Summer Theatre “Spamalot”, 8:00 PM, FHS PAC

Friday, July 19 – Fairfield Summer Theatre “Spamalot”, 8:00 PM, FHS PAC

Saturday, July 20 – Jenny Evans Road Race, 8:00 AM, FHS

Saturday, July 20 – Fairfield Summer Theatre “Spamalot”, 8:00 PM, FHS PAC

Sunday, July 21 – Fairfield Summer Theatre “Spamalot”, 2:00 PM, FHS PAC

Monday, August 5 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **A.M.**

President resumes regular meeting at _____ **A.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **A.M.**